

# 2004 WFCA SATURDAY SEMINAR SERIES

The Washington Fire Commissioners Association is pleased to offer members the 2004 Saturday Seminar Series. Class offerings are outlined below; to register, see form on reverse.

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## Seminar for Newly Elected/Appointed Commissioners, Chiefs and Secretaries

Offered in Yakima on March 27 & Ocean Shores on May 1

Fire District Attorneys Clark and Brian Snure will present this full-day seminar for new and experienced commissioners, chiefs and secretaries.

The morning session will provide the knowledge and background needed to understand and address many issues facing fire district personnel. Topics will include:

- ♦ The relationships of fire protection district commissioners and personnel.
- ♦ Powers, authority, duties and responsibilities of commissioners, chiefs and secretaries.
- ♦ Delegation of authority.
- ♦ Relationships with state and county offices.
- ♦ Risk management and insurance.
- ♦ Open public meetings and executive sessions of the board of commissioners.

- ♦ Open Public Records Act.
- ♦ Conflict of interest—incompatible offices.
- ♦ Compensation to commissioners, paid and volunteer personnel.
- ♦ Acquisition and disposition of property.
- ♦ Volunteer firefighter associations.
- ♦ Finances—revenue sources, tax levies, budgets, lid lifts, debt limitations, elections.

Other areas of law will be addressed with an opportunity for class participants to ask questions.

Part of the afternoon session will be dedicated to legal issues that you want to discuss! Let us know what you would like the Snures to cover in an open forum on fire district law (please complete the questionnaire on reverse and return it to the association office).

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## How to be Successful in Creating a Strategic Financial Plan for Your Fire District

Offered in Chelan on June 5

Following the passage of Initiative 747, which limits property tax revenues to one percent growth per year, the financial stability of every fire district has been turned upside down. This seminar will introduce the type of long-range financial planning for fire districts essential for dealing with the impact of I-747.

District operations are guided by policies issued from the commissioners and by the managerial choices of the administrators. Every policy and operational choice has a cost. This seminar will demonstrate how to evaluate each cost against the financial resources of the district over a 10-year planning horizon.

Workshop participants will receive a copy of the strategic planning model along with a users' guide to assist them in setting up a sample of their districts' revenues and expenses.

Your presenter is Mr. Bill Cushman, who has over 30 years' experience as a finance and budget director and is currently with Snohomish County Fire District 1.

The afternoon session will focus on fire district grants. Representatives from the Federal Emergency Management Agency will be in attendance to outline the vast array of grants available. Also, the Department of Natural Resources' grant programs will be reviewed.

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### SEMINAR DATES/TIMES/LOCATIONS

March 27—Yakima	May 1—Ocean Shores	June 5—Chelan
9:00 a.m. - 3:30 p.m. <b>Doubletree Hotel/Yakima Valley</b> 1507 N. First St. Yakima, WA 98901 509.248.7850	9:00 a.m. - 3:30 p.m. <b>Quinault Beach Resort</b> 78 State Route 115 Ocean Shores, WA 98569 Reservations: 888.461.2214 Hotel Reservation Rate: \$102 sngl/dbl	9:00 a.m. - 3:30 p.m. <b>Campbell's Resort</b> 104 Woodin Ave., Chelan, WA 98816, 509.682.2177, 800.553.8225 (rates vary). Other res. options: Caravel 800.962.8723, Damell's 800.967.8149, Cabana Motel 800.799.2332, Best Western 800.468.2781

## REGISTRATION FEE

48-hour notice required for refunds from WFCA.

**MEMBER FEE: \$95 for pre-registration; \$105 at the door**

**NON-MEMBER FEE: \$190 for pre-registration; \$200 at the door**

Registration fee includes continental breakfast (8 a.m.) and lunch (12-1 p.m.) at all seminars. Registration and handout of material will begin at 8 a.m.



## REGISTRATION FORM FOR WFCA 2004 SATURDAY SEMINAR SERIES

***Sign me up for the seminar I've checked:***

☐ March 27 in Yakima

☐ May 1 in Ocean Shores

☐ June 5 in Chelan

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COUNTY F.P.D. NO. \_\_\_\_\_

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*Name (as you would like it to appear on badge) & Title*

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*Name (as you would like it to appear on badge) & Title*

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*Name (as you would like it to appear on badge) & Title*

☐ Amount Enclosed \$ \_\_\_\_\_

☐ Bill the District

**Return completed form to:** WFCA, P.O. Box 134, Olympia, WA 98507; Fax: 360.664.0415

*If you have questions about the seminars or registration please call the WFCA at 1.800.491.9322.*

## Legal Issues Questionnaire

The WFCA Education Committee and Clark and Brian Snure want your input regarding legal topics you would like included in the afternoon session at the Yakima and Ocean Shores seminars. Please check a topic or fill in your own topic if it does not appear below.

- ☐ Legal Resolutions: When to Adopt
- ☐ Charging for Services
- ☐ Legislative Updates
- ☐ Growth Management

- ☐ Discrimination/Harassment
- ☐ Lid Lift Law: How to Submit a Ballot Measure
- ☐ Discipline of Volunteer Personnel
- ☐ Other: \_\_\_\_\_